

## COVID-19 Protocols and Procedures for SoCA Lab & Classroom Access

- Students registered in a course with face-to-face content (VA 231, VA 283, VA 383) will be allowed to book studio spaces outside of scheduled class times; they are only provided access to the space(s) their class takes place in (C1050, C1113, C1127, C1113/C1111, respectively).
- Students registered in MEDA 100, MEDA 222, MEDA 260, MEDA 401 VA 160, VA 180, VA 271, and VA 280 who do not have access to a computer that meets technical specifications for their course, as listed in the timetable, and are required to take the course for their program may request access to C1120 from their instructor.
- Students registered in VA 331 may request access to C1120, C1044, C1401, and C1050, by discussing their project specifications with Melanie Jones (instructor) (all spaces except C1401 addressed in first F2F request)
- Students registered in VA 402 may request a studio cubicle and/or access to spaces addressed in this document by discussing their project plans with Candace Couse (instructor).
- Students in online classes should discuss access needs with their instructors before September 21, 2020.
- Students must complete the COVID-19 Safety Orientation for Students on Blackboard and email their certificate to their instructor before they can be approved for access to SoCA labs and classrooms.
- Instructors will provide a list of approved students to the lab technicians, who will add the students to the booking system. Once that is complete, each approved student will receive an email with their login details.
- There is no “drop-in” access to these spaces. All spaces are booked through a password-protected website (<https://bookinglabs.ufvsoca.ca>).
- A mask is required to be worn in some SoCA facilities.